A photograph of a solar farm with rows of blue solar panels in the foreground. The background shows a lush green field, some trees, and distant blue mountains under a clear sky. A white rectangular box with a thin black border is overlaid on the center of the image, containing the text.

New Mexico Community Solar Bid Portal

Step 1

Project Information

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 Step 8

Step 1

Interconnecting Utility
PNM: Public Service Company of New Mexico
SPS: Southwestern Public Service Company/Xcel
EPE: El Paso Electric

Latitude and Longitude
Please enter latitude and longitude in decimal degrees, for example "38.889722, -77.008889" not "38° 53' 23" N, 77° 00' 32" W

Existing Site Use
Brownfield is any previously developed land that is not currently in use. Built environment means related to buildings, infrastructure, and society. A project in a rural area is not in the built environment

Project Sited on Public Land
Projects sited on state land do not need to provide proof of legally binding site control. However, developers are encouraged to reach out to the [Office of Renewable Energy](#) within the State Land Office regarding short-term leases to reduce development risk

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Email	admin@csnewmexico.com

Community Solar Facility Name REQUIRED

Community Solar Facility Location and Interconnection

Street

City REQUIRED

Zip Code REQUIRED

County REQUIRED
-- Specify One --

Latitude REQUIRED

See help text at right

Longitude REQUIRED

See help text at right


Will the proposed project wholly located and interconnected within the State of New Mexico, including Native lands? REQUIRED
-- Specify One --

Interconnection point of facility location REQUIRED

Interconnecting Utility REQUIRED
-- Specify One --
See help text at right

Existing Site Use REQUIRED
-- Specify One --
See help text at right

Will the project be sited on public land? REQUIRED
-- Specify One --
See help text at right



Step 2

PV Array Information

Test

Step 1 **Step 2** Step 3 Step 4 Step 5 Step 6 Step 7 Step 8

PV Array Information

Number of Orientations REQUIRED

1

For systems with multiple orientations, enter number of orientations

Details for Orientation #1

Module Power Rating #1 (Watts) REQUIRED

DC Watts at STC

Number of Modules #1 REQUIRED

System Tilt #1 REQUIRED

Tilt angle of array, typically 0-90 degrees

System Azimuth #1 REQUIRED

Azimuth angle of array, where 180 degrees is south-facing

Mounting Location #1 REQUIRED

-- Specify One --

Tracking Type #1 REQUIRED

-- Specify One --

Module Manufacturer #1 REQUIRED

Module Model #1 REQUIRED

Total Array Output (DC Watts) REQUIRED

0

Step 2

PV Array Details
Please enter the details for each PV Array

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Email	admin@csnewmexico.com

Step 3

Project Information

Test

Step 1 Step 2 **Step 3** Step 4 Step 5 Step 6 Step 7 Step 8

Project Details

First Year Estimated Production (kWh) REQUIRED

Application used to Estimate First Year Production REQUIRED

Annual Degradation Rate REQUIRED

Please enter in decimal form. For example, enter .01 instead of 1%.

Number of Inverters REQUIRED

Inverter Manufacturer #1 REQUIRED

Inverter Model #1 REQUIRED

Inverter Capacity #1 (kW) REQUIRED

Total Inverter Size (kW AC) REQUIRED

Production Meter Manufacturer REQUIRED

Production Meter Model REQUIRED

Step 3

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Step 4

Project Information

Test

Step 1 Step 2 Step 3 **Step 4** Step 5 Step 6 Step 7 Step 8

Timeline of Project's Expected Milestones

Entering into major equipment and construction subcontracts - Start Date	<small>REQUIRED</small>
<input type="text"/>	
Entering into major equipment and construction subcontracts - End Date	<small>REQUIRED</small>
<input type="text"/>	
Financing - Start Date	<small>REQUIRED</small>
<input type="text"/>	
Financing - End Date	<small>REQUIRED</small>
<input type="text"/>	
Site Acquisition/Control - Start Date	<small>REQUIRED</small>
<input type="text"/>	
Site Acquisition/Control - End Date	<small>REQUIRED</small>
<input type="text"/>	
Engineering - Start Date	<small>REQUIRED</small>
<input type="text"/>	
Engineering - End Date	<small>REQUIRED</small>
<input type="text"/>	
Permitting - Start Date	<small>REQUIRED</small>
<input type="text"/>	
Permitting - End Date	<small>REQUIRED</small>
<input type="text"/>	

Step 4

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Step 4 Continued

Equipment Procurement - Start Date REQUIRED

Equipment Procurement - End Date REQUIRED

Construction - Start Date REQUIRED

Construction - End Date REQUIRED

Startup and Commissioning - Start Date REQUIRED

Startup and Commissioning - End Date REQUIRED

Date of System Operation REQUIRED

Are members of the engineering, procurement, and construction team in place?
REQUIRED

-- Specify One --

Save and Continue Exit

Step 5

Project Information Test

Step 1 Step 2 Step 3 Step 4 **Step 5** Step 6 Step 7 Step 8

Permitting Plan

Project Permitting Status REQUIRED

-- Specify One --

Please see help text at right

Subscriber/Low-income Commitments

Do you commit to at least 30% Low Income Subscribers? REQUIRED

-- Specify One --

Level of Low Income Subscriber Commitment REQUIRED

-- Specify One --

What level of Low Income Subscribers, as a percentage of the total nameplate capacity of the project, do you commit to serving through direct billing?

REQUIRED

-- Specify One --

Do you commit to refrain from imposing up-front costs, early termination fees, and credit check/credit reports on any potential Low Income customer? REQUIRED

-- Specify One --

For which percentage of Low Income customers do you commit to supplement the community solar bill credit for a minimum period of five years, by including, in addition to the credit as calculated and provided by the utility, a credit from the subscriber organization to the subscriber in the amount of an additional 20 to 30 percent of the utility solar bill credit? REQUIRED

-- Specify One --

Step 5

Project Permitting Status

- Fully Permitted: A bid for which all necessary non-ministerial permits and approvals have been secured, based upon a permitting plan stamped by a licensed engineer.
- Permits Known and Pending: A bid for which applications are pending for all necessary non-ministerial permits, or for which one or more permits have been secured and applications are pending for the remainder, based upon permitting plan stamped by a licensed engineer.
- Permits Known: A bid for which the necessary non-ministerial permits have been identified based upon a permitting plan stamped by a licensed engineer, but not all such permits have been applied for.
- No Permitting Activity: A bid for which the necessary non-ministerial permits have not been identified, based upon a permitting plan stamped by a licensed engineer.

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Step 5 Continued

Do you commit to no customers subscribing to more than 40% of the AC nameplate capacity of the project? **REQUIRED**

-- Specify One --

Do you commit to at least 40% of the capacity of the project being allocated to small subscribers (less than or equal to 25 kWac)? **REQUIRED**

-- Specify One --

Does the project commit to offer workforce training or educational opportunities to disproportionately impacted communities? **REQUIRED**

-- Specify One --

Save and Continue

Exit

Step 6

Project Information

Test

[Step 1](#)[Step 2](#)[Step 3](#)[Step 4](#)[Step 5](#)**Step 6**[Step 7](#)[Step 8](#)

Additional Questions

Do partners or principals have experience with subscriber recruiting and subscription management? REQUIRED

-- Specify One --

Do partners or principals have experience building and operating solar facilities? REQUIRED

-- Specify One --

Do partners or principals have experience working directly with low-income communities? REQUIRED

-- Specify One --

Have partners or principals received formal warning or disciplinary letters from any other program? REQUIRED

-- Specify One --

Status of Project Financing REQUIRED

-- Specify One --

See help text at right

Is the proposed project site's distance to the utility's nearest 3-phase line less than one mile? REQUIRED

-- Specify One --

Would the proposed project interconnect to a line of voltage 12 kV or higher, or commit to paying for utility upgrades such that the project would interconnect to a line of voltage 12 kV or higher? If such a commitment is made and the project interconnects at a voltage lower than 12 kV, the project and Respondent may be subject to disciplinary action up to and including removal from the program.

REQUIRED

-- Specify One --

Step 6

Status of Project Financing

- **Financing Secured:** A bid for which financing has been secured whether in the form of an executed commitment letter from the project financier(s) or in the form of written confirmation of executive-level approval for internal financing. Financing may be contingent on a project's selection into this program; no other contingencies are acceptable.
- **Financing Planned:** A bid for which financing has not been secured but for which a detailed and feasible financing plan has been prepared
- **Financing Unplanned:** A bid for which financing has not been secured and for which no detailed and feasible financing plan has been prepared.

Favorable Analysis from Department of Cultural Affairs

Steps to obtain a [favorable analysis](#) from the NM Department of Cultural Affairs.

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Step 6 Continued

Does the bid include a commitment to any or all of the following: contract for materials, supplies, or services only with businesses owned or operated locally or owned or operated by majority owners of members of racial minorities, women, veterans, or Native American? A disadvantaged small business is one majority-owned by a woman or a member of a recognized minority group (including Black or African American, Hispanic/Latino, Asian, Native American, or Alaska Native) as defined by the New Mexico Department of Workforce Solutions (Regional Review, volume 6, issue 1, p.3) **REQUIRED**

-- Specify One --

Does the bid include a commitment to at least 50% ownership of the proposed facility by members of the local community, defined as individuals living within 50 miles of the facility? Local ownership must be in place at the time the project is operational. Any change in project ownership must be disclosed to the Program Administrator. **REQUIRED**

-- Specify One --

Please disclose any obligations to sell or convey local ownership that are either in place or planned **REQUIRED**

Does the project have an existing and continuing partnership with a tribe that has a footprint in New Mexico, pueblo, local community, or non-profit community organization registered to do business in New Mexico? **REQUIRED**

-- Specify One --

Does the project have a favorable analysis from the Dept of Cultural Affairs or from an independent expert? **REQUIRED**

-- Specify One --

See help text at right

According to the provisions of [Section 13-1-21 NMSA 1978 \(section D\)](#), your organization is one of the following: **REQUIRED**

-- Specify One --

Does the project commit to using the services of a resident veteran contractor or Native American resident veteran contractor with an annual gross revenue up to \$6,000,000 in preceding tax year? **REQUIRED**

-- Specify One --

Does the project include any innovative commitment or provision benefit to the local community, potential subscribers, or the program overall? **REQUIRED**

-- Specify One --

Step 6 Continued

Will the proposed project maintain the following minimum level of general liability insurance coverage: \$1 million per occurrence for a facility with a capacity greater than 250 kWac, \$500,000 per occurrence for a facility with a capacity in the range of 40 kWac - 250 kWac, \$300,000 per occurrence for a facility with a capacity below 40 kWac? **REQUIRED**

-- Specify One --

Enter the application IDs of any projects in this program that are co-located on the same parcel of land with this project and for which the beneficial owners of those projects are affiliated. An entity is affiliated with a second entity if it controls, is controlled by, or is under common control with that other entity or a third entity. Indicate if none. **REQUIRED**

Save and Continue

Exit

Step 7

Required uploads dictated by bid answers

Project ~Test

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 **Step 7** Step 8

Document Uploads

The following filetypes are allowed: pdf, jpeg, jpg, png, gif, docx, doc

Required Documents

Site Map REQUIRED

No file chosen

Single Line Diagram REQUIRED

No file chosen

Pre-application Report from Utility REQUIRED

No file chosen

Operations and Maintenance Plan REQUIRED

No file chosen

Labor Arrangements Plan REQUIRED

No file chosen

Proof of access to collateral for applicable project deposit REQUIRED

No file chosen

Can be a bank statement, financing commitment, or similar

Step 7

Operations & Maintenance Plan

Respondents shall provide a full description of the operations and maintenance plans and labor arrangements for the generation facilities associated with their bids. This description should also include the expected costs and the financing of these costs.

Labor Arrangements Plan

Please provide a full description of the labor arrangements for the generation facility associated with this bid including the expected costs and the financing of those costs.

Experience with Subscriber Recruiting and Subscription Management

Include for each partner or principal, including individual and company names. Use Optional Upload slots if you need additional space.

Experience with Building and Operating Solar Facilities

Include names, locations, sizes, and current status of projects as well as a detailed description of each partner's and principal's role in the project. Include for each partner or principal, including individual and company names. Use Optional Upload slots if you need additional space.

Experience Working Directly with Low Income Communities

Include a detailed description of each low-income program, number of subscribers, and outcomes of each project. Include for each partner or principal, including individual and company names. Use Optional Upload slots if you need additional space.

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Step 7 Continued

Required uploads dictated
by bid answers

Subscription Agreement REQUIRED

No file chosen

Legally Binding Site Control (binding contract or option exercisable by developer and signed by all parties) REQUIRED

No file chosen

Subscriber Contract documenting Commitment to Supplement Bill Credit for LI Subscribers REQUIRED

No file chosen

Summary of the Project's Workforce Development Plan REQUIRED

No file chosen

Experience with Subscriber Recruiting and Subscription Management

REQUIRED

No file chosen

See help text at right

Experience with Building and Operating Solar Facilities REQUIRED

No file chosen

See help text at right

Step 7 Continued

Required uploads dictated
by bid answers

Experience Working Directly with Low Income Communities REQUIRED

No file chosen

See help text at right

Formal Warning or Disciplinary Letters received from any other program

REQUIRED

No file chosen

Use Optional Upload slots if you need additional space.

Status of Financing Documentation REQUIRED

No file chosen

Documentation showing site distance to utility's nearest 3 phase line is less than one mile REQUIRED

No file chosen

Documentation showing project interconnects to a line voltage of 12 V or higher REQUIRED

No file chosen

Documentation of existing and continued partnership with a tribe that has a footprint in New Mexico, pueblo, local community, or non-profit community organization registered to do business in New Mexico. REQUIRED

No file chosen

Step 8

Project ~Test

Step 1 Step 2 Step 3 Step 4 Step 5 Step 6 Step 7 **Step 8**

Document Uploads
The following filetypes are allowed: pdf, jpeg, jpg, png, gif, docx, doc

Optional Uploads

Google Earth KML file
 No file chosen

Optional Upload
 No file chosen

Optional Upload
 No file chosen

Optional Upload
 No file chosen

Optional Upload
 No file chosen

Optional Upload
 No file chosen

Optional Upload
 No file chosen

Step 8

Contact Us

Tel	(877) 794-0109
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Step 8 Continued

Comments

If you have any comments regarding your application, please enter them here.

Bid Certification and Anti-Collusion Statement

The Respondent hereby certifies that all of the statements and representations made in this proposal to the New Mexico Community Solar Program are true to the best of Respondent's knowledge and belief, and agrees to be bound by the representations, terms, and conditions contained in the RFP (<https://csnewmexico.com/subscriber-organizations/>).

The Respondent hereby certifies that no collusion has occurred with other bidding parties and that Respondent has not otherwise engaged in any anti-competitive conduct in connection with this RFP.

I attest that the statements above are true and correct

Name of Officer or Authorized Employee of Respondent

Title of Officer or Authorized Employee of Respondent

Upload and Save

Save and Submit

Exit

Congratulations!

You have successfully submitted your New Mexico Community Solar RFP Bid Application.

RFP Bids will not be considered complete until the \$1,000 application fee has been paid. You can pay this from your RFP Bid Dashboard by selecting Pay by eCheck. The Program Administrator will not begin to review your RFP Bid until receipt of your application fee has been confirmed.

[Go to my Bid Application Dashboard](#)

Pay through the Bid Dashboard

RFP Bid Dashboard

Begin New RFP Bid Application

Show 10 ▾

App ID ▾	Project Name	Application Status	Information Needed
41	Test	Submitted	Pay by eCheck